**REGION 1**

**2018**

**OTHER EXPENSE REPORT**

**(For all travel related expenses use form: "2018\_R1\_Expense\_Form")**

**DATE:**

**, 2018**

**TO:**

Bala Prasanna - IEEE R1 Treasurer

8 Chardonnay Drive

Holmdel, NJ 07733-2803

**bprasanna@ieee.org**

**PAY TO**

**THE SUM OF :**

Dollars $

**&**

**/100**

**FOR:**

**Send Reimbursement to:**

**Authorized Committee Member's Signature:**

**Print Name:**

**Title of Office:**

**APPROVAL:**

**ATTACH ALL ORIGINAL RECEIPTS**

To be filled in by Treasurer:

Category Number:

Check Number:

